

Bracken County Public Library Board

Board of Trustees Meeting Minutes
June 7, 2021

The regular meeting of the Bracken County Public Library Board was called to order at 4:40 p.m. on June 7, 2021 by President Sandra Wood.

Roll Call - Present

Board members: Sandra Wood, Ava Grigson, Anna Cummins, and Brenda Cooper. Library Director: Christian Shroll and Library Attorney: Cynthia Thompson.

Public Comment - no public comment.

Minutes: The board reviewed the minutes of the May 3, 2021 board meeting. Motion by Brenda to approve the minutes as written. Second by Ava and all approved.

Treasurer's Report: Motion made by Ava to approve the Treasurer's report as written and filed for audit. Second by Anna and all approved.

Business

Policy Review

Internet Access/Computer Use Policy - This policy deals with the use of computers at the library and the WiFi usage. Motion to reapprove the Internet Access/Computer Use Policy by Brenda. Second by Ava and all approved.

Old Business

Electrical Inspection and rewiring - Nathan has completed electrical work and in the process discovered some HVAC work that needed to be fixed. Christian has this on schedule to be done soon.

Plumbing - Still working on this issue and has contacted a plumber to take care of this.

2021-22 Budget - Board held a discussion of various areas of the budget.

- New software for the library which will include the Bracken County school system.
- New security cameras and potential cost savings by using a local contractor instead of the current company.
- Discussion of offering dental and vision coverage as part of the health insurance package.
- Addition of a larger bookmobile as the next big project the library will undertake.
- 3% raise for staff and new requirements for state retirement contribution.
- Marketing to "get patrons back" to the library.

Motion by Anna to offer vision and dental benefits for employed staff as an addition to the health insurance package. Second by Brenda and all approved.

Motion by Ava to approve the proposed budget for 2021-22 year. Second by Brenda and all approved.

New Business

- **Audit** - Due to the revenue of the library reaching the \$500,000 threshold KRS states that we must do a yearly audit. The previous contractor could not accommodate the timeframe stipulated by the state so Christian has contacted another group. Motion by Brenda to approve the firm of Bramel and Auckley to perform the annual audit. Second by Ava and all approved.

Director's Report

- Christian provided the board with a detailed written report of things going on at the library since the last board meeting. In cleaning out of some areas of the library and the bookmobile some additional items were identified as surplus. Motion by Ava to approve the 12 items as surplus. Second by Anna and all approved. Christian will contact other agencies to see if they are interested and then publish for the public to bid.

Regional Consultant

- No regional consultant report.
- Reviewed the KDLA Trustee Tip on setting tax rates. There are some adjustments due to recent legislation.

Adjournment

Having no other business Anna made a motion to adjourn at 7:00 p.m. Second by Brenda and all approved.

Respectfully submitted,

Secretary, Anna Cummins

President, Sandra Wood