

Bracken County Public Library Board

Board of Trustees Meeting Minutes
December 7, 2020

The regular meeting meeting of the Bracken County Public Library Board was called to order at 4:39 p.m. on December 7, 2020 by President Sandra Wood.

Roll Call - Present

Board members: Sandra Wood, Aaron Linville, Ava Grigson, Anna Cummins and Brenda Cooper.
Library Director: Christian Shroll, Library Attorney: Cynthia Thompson and Angie Taylor, Taylor Consultants.

Public Comment - no public comment.

Minutes: The board reviewed the minutes of the November 2, 2020 board meeting. Motion by Brenda to approve the minutes as written. Second by Aaron and all approved.

Treasurer's Report: Motion made by Ava to approve the Treasurer's report as written and filed for audit. Second by Anna and all approved.

Business

Policy Review

No policy review this month.

Old Business

Strategic Planning Report - AngieTaylor of Taylor Consultants, presented the final version of the strategic plan. There was a consensus among all groups on several topics - making goals easy to determine. The board appreciates Angie and her work in helping formulate the strategic plan. Motion by Aaron to approve the strategic plan as presented to the board. Second by Ava and all approved.

Informational Items -

- Wifi and Network - Still waiting on Windstream to complete one last part of the process.
- Office area / Staff work area - Work is almost finished on the area and being done by local contractors. It will increase storage for the library and create more space to work.

New Business

- **Transfer of CD and funds** - Based on the recommendations from the auditor to allocate money over \$250,000.00 to additional financial institutions so our funds are protected by FDIC insurance the board has decided to take action to disperse funds. Motion by Aaron to

transfer CD (#14878), that is coming up for renewal, to Citizen's Deposit bank. Second by Anna and all approved.

- **Surplus** - Christian provided a list of items that will be surplused due to the work area remodel. These items will be up for public bid unless there is another government entity to take them. They will be listed in the newspaper, on Facebook and on the library webpage.

Director's Report

- Curbside service is back. Although this is not what the library wants, it is under the recommendation that the library be closed. The increased cases in our county raise concerns with public interactions. This is typically a slow time for the library anyway and many patrons are taking advantage of the curbside service.
- The closure has allowed the remodel process to go a little quicker and it has allowed the staff to rearrange things to make some areas of the collection more visible. This has also allowed Christian to weed items that are no longer relevant or outdated.

Regional Consultant

- The board reviewed the monthly KDLA report. The KPLC will be virtual this year. This will allow more staff and board members to attend. Registration is available on the KDLA website.

Adjournment

Having no other business Aaron made a motion to adjourn at 5:14 p.m. Second by Ava and all approved.

Respectfully submitted,

Secretary, Anna Cummins

President, Sandra Wood