

Bracken County Public Library Board

Board of Trustees Meeting Minutes
April 5, 2021

The regular meeting of the Bracken County Public Library Board was called to order at 4:40 p.m. on April 5, 2021 by President Sandra Wood.

Roll Call - Present

Board members: Sandra Wood, Ava Grigson, Anna Cummins, Aaron Linville and Brenda Cooper.
Library Director: Christian Shroll and Library Attorney: Cynthia Thompson.

Public Comment - no public comment.

Minutes: The board reviewed the minutes of the March 1, 2021 board meeting. Motion by Brenda to approve the minutes as written. Second by Aaron and all approved.

Treasurer's Report: Motion made by Anna to approve the Treasurer's report as written and filed for audit. Second by Aaron and all approved.

Business

Policy Review

Fiscal Responsibility Policy - Motion to approve the Fiscal Responsibility Policy by Aaron. Second by Brenda and all approved.

Old Business

Electrical Inspection and rewiring - Nathan has been busy and is still working on this. He is working the library into his schedule.

Operating Procedures and Policies - Christian created a notebook for each member which includes all current policies. From now on the members will bring the notebook to meetings to reference policies up for review, instead of printing them out for meetings. The board had a discussion about compiling a list of important dates and deadlines for the library. This would help the board understand what events are coming up and what important administrative deadlines are approaching.

Children's Wing updates - This project is in the early planning stages, but the board discussed having two different companies create a design and then deciding between the two. The board hopes the competition will increase the creativity and possibly decrease cost.

New Business

- **Dangerous Weapons Policy** - Christian is working on this policy by combining two of the sample policies from the KDLA site. The board reviewed the two policies. Anna made a motion to adopt the general statement of policy concerning dangerous weapons on library property and then add the section that includes the KRS 527.100 which addresses juveniles and firearms. Second by Aaron and all approved.
- **Reserve Funds and Preparation for May Budget** - Christian will be working on the budget in the upcoming weeks. Upon recommendation from the state, he suggested getting rid of “overdue fines”. There would still be a “replacement fee” for lost or damaged items, but the library would no longer charge overdue fines. Motion by Brenda to eliminate overdue fines and amend the circulation policy to reflect this. Second by Anna and all approved.
Board also had a discussion of having a “reserve fund” and a policy to address the fund. A reserve fund would have a specific purpose and be designated as such. Christian will be working on a policy for a reserve fund for the board to consider.

Director’s Report

- Christian discussed E-rate and the benefits it has brought to the library. He informed the board that KY is working on a program similar to Dolly Parton’s Imagination Station that provides books for kids before they enter school. Christian let the board know which agencies took advantage of the surplus computers and told the board that one of them will now be designated as a card catalog station in the library.

Regional Consultant

- No regional consultant report.

Adjournment

Having no other business Aaron made a motion to adjourn at 5:45p.m. Second by Ava and all approved.

Respectfully submitted,

Secretary, Anna Cummins

President, Sandra Wood