

Bracken County Public Library 2019 Kentucky Annual Report of Public Libraries

General Information (A1 - A16)

A1	County	Bracken
A2	Estimated Population	8,277
A3	Library Name	Bracken County Public Library
Street Address		
A4	Street Address	310 West Miami Street
A5	City	Brooksville
A6	Zip Code	41004
Mailing Address		
A8	Mailing Address	P.O. Box 305
A9	City	Brooksville
A10	Zip Code	41004
A12	Phone	(606) 735-3620
Tax Rates (expressed as per \$100; i.e., 20.0 or 3.75)		
A14	Real	9.2
A15	Personal	9.2
A16	Motor Vehicle/Water Craft	5.0

Operating Revenue (B1 - B15)

DO NOT REPORT CAPITAL REVENUE IN THIS SECTION. They are reported as Item #C40. Examples of revenue to be used for major capital expenditures include funds received for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue to be used for major capital expenditures. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g. fines) or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries.

E-rate -- If there is an invoice sent to the library that indicates the amount of the e-rate discount (i.e., supported by documentation), then the library can report this as an expenditure under Other Operating Expenditures (Item C29 or C31). In such a case, the library should also report the e-rate funds that supported the discount in Other Operating Revenue (Item B14)). If no such documentation can be identified, then the amount should not be reported as either revenue or expenditure.

Local Government Revenue

B1	Library Tax	\$605,765
B2	Other	\$0
B3	Local Government Revenue Total (B1 + B2):	\$605,765

State Government Revenue

B4	State Aid Grant	\$11,344
B5	Construction Debt-Assistance Grant	\$0
B6	Other State Government Revenue	\$0
B7	State Government Revenue Total (sum B4 through B6)	\$11,344

Federal Government Revenue

B12	Federal Government Revenue	\$3,811
B13	Federal Government Revenue Total	\$3,811
Other Operating Income		
B14	Other Operating Revenue	\$4,195
B15	Total Operating Revenue (B3 + B7 + B13 + B14):	\$625,115

Operating Expenditures (C1 - C42)

DO NOT REPORT CAPITAL EXPENDITURES IN THIS SECTION. They are reported as Item #C36.

Collection Expenditures

C1	Print Materials	\$23,084
C2	Electronic Materials Expenditures	\$5,520
C3	Audiovisual Materials	\$15,924
C4	Electronic Collections [databases]	\$7,222
C5	Other Library Materials	\$332
C6	Collection Expenditures Total (C1 through C5)	\$52,082

Salary Expenditures

C7	Library Director	\$47,323
C8	Other Library Personnel	\$89,672
C10	Salary Expenditures Total (C7 + C8)	\$136,995

Fringe Benefits

C11	Required Fringe Benefits	\$4,138
C12	Retirement (Employer's Share)	\$25,168
C13	Medical Insurance (Employer's Share)	\$15,125
C14	Other	\$1,800
C15	Fringe Benefits Total (C11 + C12 + C13 + C14):	\$46,231

C16	Total Staff Expenditures (C10 + C15)	\$183,226
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Other Operations

C17	Building Repair	\$7,212
C18	Building Maintenance	\$16,679
C20	Office Supplies, Program Supplies, Postage	\$10,579
C21	Insurance	\$8,661
C22	Public Relations	\$3,470
C23	Utilities	\$14,556
C24	Professional Fees	\$48,686
C25	Audit Fee	\$0
C26	Fiscal Year that Audit Covers	N/A
C27	What year was the library's last long range plan adopted?	2015
C28	Repair and Replacement of Furnishings	\$12,009
C29	Other	\$4,951
C30	Specify	Fees - Admin, Membership, etc.
C31	Other	\$0
C32	Specify	N/A

C33	Total Other Operating Expenditures (C17 + C18 + C20 + C21 + C22 + C23 + C24 + C25 + C28 + C29 + C31)	\$126,803
C34	Bookmobile/Extended Services	\$531
C35	Continuing Education	\$3,553
C36	Operating Expenditures for Electronic Access	\$19,823
C37	Total Operating Expenditures (C6 + C16 + C33 + C34 + C35 + C36):	\$386,018

Report major capital expenditures (the acquisition of or additions to fixed assets). Examples include expenditures for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue used for major capital expenditures. Only funds that are supported by expenditure documents (e.g., invoices, contracts, payroll records, etc.) at the point of disbursement should be included. Estimated costs are not included. Exclude expenditures for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g., fines). Funds transferred from one public library to another public library

C38	Capital Outlay Expenditures	\$759,938
C39	Debt Service	\$0

Report all revenue to be used for major capital expenditures, by source of revenue. Include funds received for (a) site acquisition; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial collections (print, non-print, and electronic) for new buildings, building additions, or building renovations; (e) computer hardware and software used to support library operations, to link to networks, or to run information products; (f) new vehicles; and (g) other one-time major projects. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude income passed through to another agency (e.g., fines), or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries. Report federal, state, local, and other revenue to be used for

C40a	Local - Capital Revenue	\$0
C40b	State - Capital Revenue	\$0
C40c	Federal - Capital Revenue	\$0
C40d	Other - Capital Revenue	\$0
C40	Total Capital Revenue (C40a through C40d)	\$0
C41	Income from loans, bond issues, or other income not reported elsewhere	\$0

C42 - Did you spend state aid funds on any of the following? (check all that apply)

Collection Expenditures	Yes
Bookmobile/Extended Services	No
Continuing Education	No
None of the Above	No

Outreach Vehicles (F1 - F5)

An outreach vehicle is a vehicle used principally to provide personalized library services to individuals and groups at remote locations. The vehicle does not have an organized collection separate as in the case of a bookmobile. Staff will deliver and pick-up library materials specifically for patrons who are for any reason unable to visit the library in person. An outreach vehicle may also be used for programming at daycare centers, schools, senior centers, etc.

F1	License Number	F7571
F2	Vehicle Year, Make, and Model	2007 Ford Escape
F3	Mileage on Odometer	35,729

F4	Owner of Vehicle	locally
F5	Number of Stops in an Average Week	1

Bookmobiles (G1 - G11)

A bookmobile is a traveling branch library. It consists of at least all of the following:

1. a truck or van that carries an organized collection of library materials;
2. paid staff; and
3. regularly scheduled hours (bookmobile stops) for being open to the public.

INFORMATION FOR EACH BOOKMOBILE:

Add a new group for each bookmobile in the county.

Bookmobile Hours (G9a-G9g) - Count only the daily hours during which the bookmobile is open to the public. Do not count travel time. Hours on the road per week is reported in item number G9

G1	License Number	
G3	Vehicle Year, Make, and Model	
G4	Owner of Vehicle	
G5	Bookmobile Visits (number of persons entering the bookmobile)	
G6	Number of Registered Users	
G7	Number of Uses [Sessions] of Public Internet Computers Per Year	
G8	Reference Transactions	
G9	Hours on the Road Per Week (but not serving patrons)	0
G9a	Sunday - Daily Hours Open to the Public	0
G9b	Monday - Daily Hours Open to the Public	0
G9c	Tuesday - Daily Hours Open to the Public	0
G9d	Wednesday - Daily Hours Open to the Public	0
G9e	Thursday - Daily Hours Open to the Public	0
G9f	Friday - Daily Hours Open to the Public	0
G9g	Saturday - Daily Hours Open to the Public	0
G9.3	Number of Weeks Bookmobile is Open	0
G9.3a	Total Number of Weeks Bookmobiles are Open (Sum of all G9.3)	0.00
G10	Total Hours for Bookmobiles in an Average Week (G9a + G9b + G9c + G9d + G9e + G9f + G9g)	0.00
G11	Number of Bookmobiles	0

Main Library (H1 - H19)

This is one type of single outlet library or the library which is the operational center of a multiple outlet library. Usually all processing is centralized here and the principal collections are housed here.

H1	Library Name	Bracken County Public Library
H2	Street Address	310 West Miami Street
H3	City	Brooksville
H4	Zip Code	41004
H6	Phone	(606) 735-3620
H8	Square Footage	9,220

H11	Number of Meetings Held	293
H12	Library Visits	60,056
H13	Number of Registered Users	5,723
H14	Number of Uses [Sessions] of Public Internet Computers Per Year	14,040
H15	Reference Transactions	1,060
Hours Open to the Public		
H16a	Sunday Opening Time	Closed
H16b	Sunday Closing Time	Closed
H16c	Hours	0.00
H16d	Monday Opening Time	9:00AM
H16e	Monday Closing Time	5:00PM
H16f	Hours	8.00
H16g	Tuesday Opening Time	9:00AM
H16h	Tuesday Closing Time	5:00PM
H16i	Hours	8.00
H16j	Wednesday Opening Time	9:00AM
H16k	Wednesday Closing Time	8:00PM
H16l	Hours	11.00
H16m	Thursday Opening Time	9:00AM
H16n	Thursday Closing Time	5:00PM
H16o	Hours	8.00
H16p	Friday Opening Time	9:00AM
H16q	Friday Closing Time	5:00PM
H16r	Hours	8.00
H16s	Saturday Opening Time	9:00AM
H16t	Saturday Closing Time	1:00PM
H16u	Hours	4.00
H17	Total Hours Open to the Public (H16c + H16f + H16i + H16l + H16o + H16r + H16u)	47.00
H18	Number of Weeks Main Library is Open	52
H19	Does your library have a Friends group?	
	Yes	No
	No	Yes

Facility Info (I1 - I32)

Square Footage

I1	Main Library (from H8)	9,220
I2	Branch Libraries (sum of E8 branch data)	0
I3	Total (I1 + I2)	9,220

Number of Meetings Held

I10	Main Library (from H11)	293
I11	Branch Libraries (sum of E11 branch data)	0
I12	Total (I10 + I11)	293

Library Visits

I13	Main Library (from H12)	60,056
I14	Branch Libraries (sum of E12 branch data)	0
I15	Bookmobiles (sum of G5 branch data)	0

I16	Total (I13 + I14 + I15)	60,056
Number of Registered Users		
I17	Main Library (from H13)	5,723
I18	Branch Libraries (sum of E13 branch data)	0
I19	Bookmobiles (sum of G6 branch data)	0
I20	Total (I17 + I18 + I19)	5,723
Number of Uses [Sessions] of Public Internet Computers Per Year		
I21	Main Library (from H14)	14,040
I22	Branch Libraries (sum of E14 branch data)	0
I23	Bookmobiles (sum of G7 branch data)	0
I24	Total (I21 + I22 + I23)	14,040
Reference Transactions		
I25	Main Library (from H15)	1,060
I26	Branch Libraries (sum of E15 branch data)	0
I27	Bookmobiles (sum of G8 branch data)	0
I28	Total (I25 + I26 + I27)	1,060
Public Service Hours per Year		
I29	Main Library (H17 * H18)	2,444.00
I30	Branch Libraries (sum of E17 branch data * E17.3a)	0.00
I31	Bookmobiles (sum of G10 bookmobile data * G9.3a)	0.00
I32	Total (I29 + I30 + I31)	2,444.00

Library Staff (J1- J09)

Report figures as of the last day of the fiscal year. Include all positions funded in the library's budget whether those positions are filled or not. To ensure comparable data, 40 hours per week has been set as the measure of full-time employment (FTE). For example, 60 hours per week of part-time work by employees in a staff category divided by the 40-hour measure equals 1.50 FTEs.

To calculate FTEs for seasonal workers, I would use the following example:

- Two three month workers (.25 of year) work 15 hours a week, so
- $15 + 15 = 30$ hrs/wk
- $30/40 = .75$ FTEs
- $.75 * .25 = .1875$ FTE for entire year (based on working only three months)

J1	Number of Librarians with an ALA Accredited Master's Degree in Library Science	1.00
J2	Number of Librarians with Non ALA Accredited Master's Degree in Library Science	.0
J3	Number of Librarians with a Master's Degree NOT in Library Science	.0
J4	Number of Librarians with a Bachelor's Degree in Library Science	.0
J5	Number of Librarians with a Bachelor's Degree NOT in Library Science	.0
J6	Number of Librarians with Less Than a Bachelor's Degree	3.63
		4.63

J7	Total Librarians (J1 + J2 + J3 + J4 + J5 + J6):	
J8	All Other Paid Staff	.14
J9	Total Paid Employees (J7 + J8):	4.77

Library Collection (K1 -K17)

Book Collection

K1	Adult Books (over age 18)	14,493
K2	Young Adult Books (ages 12 to 18)	3,401
K3	Children's Books (under age 12)	5,350
K4	Total (K1 + K2 + K3)	23,244

Digital or Audiovisual Materials

K6	Electronic Books (E-Books)	152,740
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Electronic Collections [databases] (K7a - K7b):

Report the number of electronic collections [databases].

An electronic collection [database] is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts, photographs, music, video, etc.) with a common user interface and software for the retrieval and use of the data. An electronic collection [database] may be organized, curated and electronically shared by the library, or rights may be provided by a third party vendor. An electronic collection [database] may be funded by the library, or provided through cooperative agreement with other libraries, or through the State Library. Do not include electronic collections [databases] that are provided by third parties and freely linked to on the web.

Electronic Collections [databases] do not have a circulation period, and may be retained by the patron. Remote access to the collection may or may not require authentication. Unit records may or may not be included in the library's catalog; the library may or may not select individual titles.

Include electronic collections [databases] that are available online or are locally hosted in the library.

Note: The data or records are usually collected with a particular intent and relate to a defined topic.

Report the number of electronic collections [databases] acquired through curation, payment or formal agreement, by source of access:

Item #K7a Local/Other cooperative agreements

Item #K7b (State government or state library)

Item #K7 Total Electronic Collections [databases].

This is the sum of Local/Other cooperative agreements, and State Electronic Collections [databases] (Item #K7a and #K7b).

K7a	Local/Other Cooperative Agreements	6
K7b	State (State Government or State Library) ** Include 62 KYVL databases **	62
K7	Total Electronic Collections [databases] (K7a+K7b)	68
K9	Audio - Physical Units	1,190
K10	Audio - Downloadable Units	34,716
K13	Video - Physical Units	4,396
K14	Video - Downloadable Units	1,914
K15	Other Material in Collection	140
K16	Current Print Serial Subscriptions	51
K17	Book/Serial Volumes (K4 + K16)	23,295

Circulation (L1 - L54)

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library. An item checked out counts as one item, no matter how many uses are subsequently made of that one item.

Book Circulation, Adult (over age 18)

L1	Main Library	6,372
L2	All Branches	0
L3	Bookmobile/Outreach	1,243
L4	Total (L1 + L2 + L3)	7,615

Book Circulation, Young Adult (ages 12 to 18)

L5	Main Library	1,397
L6	All Branches	0
L7	Bookmobile/Outreach	1
L8	Total (L5 + L6 + L7)	1,398

Book Circulation, Children's (under age 12)

L9	Main Library	1,959
L10	All Branches	0
L11	Bookmobile/Outreach	0
L12	Total (L9 + L10 + L11)	1,959

Book Circulation Total

L13	Main Library (L1 + L5 + L9)	9,728
L14	All Branches (L2 + L6 + L10)	0
L15	Bookmobile/Outreach (L3 + L7 + L11)	1,244
L16	Total (L4 + L8 + L12)	10,972

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Audiovisual Circulation Audio Books

L21	Main Library	891
L22	All Branches	0
L23	Bookmobile/Outreach	81
L24	Total (L21 + L22 + L23)	972

Audiovisual Circulation Other Audio

L25	Main Library	370
L26	All Branches	0
L27	Bookmobile/Outreach	0
L28	Total (L25 + L26 + L27)	370

Audiovisual Circulation Videos

L29	Main Library	16,981
L30	All Branches	0
L31	Bookmobile/Outreach	207
L32	Total (L29 + L30 + L31)	17,188

Audiovisual Circulation Other

L33	Main Library	548
L34	All Branches	0

L35	Bookmobile/Outreach	0
L36	Total (L33 + L34 + L35)	548
Audiovisual Circulation Total		
L37	Main Library (L21 + L25 + L29 + L33)	18,790
L38	All Branches (L22 + L26 + L30 + L34)	0
L39	Bookmobile/Outreach (L23 + L27 + L31 + L35)	288
L40	Total (L24 + L28 + L32 + L36)	19,078

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Other Materials

L41	Main Library	0
L42	All Branches	0
L43	Bookmobile/Outreach	0
L44	Total (L41 + L42 + L43)	0

Total Circulation

L45	Main Library (L13 + L37 + L41)	28,518
L46	All Branches (L14 + L38 + L42)	0
L47	Bookmobile/Outreach (L15 + L39 + L43)	1,532

Electronic Materials are materials that are distributed digitally and can be accessed via a computer, the Internet, or a portable device such as an e-book reader. Types of electronic materials include e-books and downloadable electronic video and audio files. Electronic Materials packaged together as a unit and checked out as a unit are counted as one unit.

L48	Use of Electronic Material	1,759
L49	Total Circulation (L16 + L40 + L44 + L48)	31,809
L50	Successful Retrieval of Electronic Information	1,427

Children's Circulation - The total annual circulation of all children's materials in all formats to all users, including renewals. (NOTE: This includes books and audiovisual material already counted in previous fields L9 - L16) Do not count Electronic Material circulation here - that belongs in L48

L51	Main Library	1,959
L52	All Branches	0
L53	Bookmobile/Outreach	1
L54	Total (L51 + L52 + L53)	1,960

Other Measures of Library Use (M1 - M2)

Please list any measures of library use not collected elsewhere in the annual report. Examples might include Seed Library, In-house Use, Unique Circulating Items, and other Objects of Interest.

Note: Recording these measures is optional. Totals will not be tabulated or reported.

M1	Other Measures of Library Use	0
M2	Use Statistics	

Interlibrary Cooperation (N1 - N6)

Loaned To

N1	Print	0
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N2	Nonprint	0
N3	Total (N1 + N2):	0
Borrowed From		
N4	Print	3
N5	Nonprint	0
N6	Total (N4 + N5):	3

Programs (O1 - O56)

A program is any planned event which introduces the group attending to any of the broad range of library services or activities or which directly provides information to participants. Programs may cover use of the library, library services, or library tours. Programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need. Examples of these types of programs include film showings, lectures, story hours, literacy, English as a second language, citizenship classes, and book discussions. Count all programs, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude programs sponsored by other groups that use library facilities. If programs are offered as a series, count each program in the series. For example, a film series offered once a week for eight weeks should be counted as eight programs.

Note: Exclude library activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, resume writing assistance, homework assistance, and mentoring activities. Also, do not enter the number of programs or attendance in more than one category. Do not include passive programming.

Infant/Toddler/Preschool - *number of programs*

O1	Main Library	86
O2	All Branches	0
O3	Bookmobile/Outreach	16
O4	Total (O1 + O2 + O3)	102

Infant/Toddler/Preschool - *number of attendees*

O5	Main Library	688
O6	All Branches	0
O7	Bookmobile/Outreach	240
O8	Total (O5 + O6 + O7)	928

Elementary School - *number of programs*

O17	Main Library	8
O18	All Branches	0
O19	Bookmobile/Outreach	8
O20	Total (O17 + O18 + O19)	16

Elementary School - *number of attendees*

O21	Main Library	250
O22	All Branches	0
O23	Bookmobile/Outreach	440
O24	Total (O21 + O22 + O23)	690

Young Adult (age 12 and older) - *number of programs*

O25	Main Library	3
O26	All Branches	0
O27	Bookmobile/Outreach	0
O28	Total (O25 + O26 + O27)	3

Young Adult (age 12 and older) - *number of attendees*

O29	Main Library	20
O30	All Branches	0
O31	Bookmobile/Outreach	0

O32	Total (O29 + O30 + O31)	20
<i>Adult Programs - number of programs</i>		
O33	Main Library	41
O34	All Branches	0
O35	Bookmobile/Outreach	0
O36	Total (O33 + O34 + O35)	41
<i>Adult Programs - number of attendees</i>		
O37	Main Library	157
O38	All Branches	0
O39	Bookmobile/Outreach	0
O40	Total (O37 + O38 + O39)	157
<i>Programs Directed at Multiple Age Levels - number of programs</i>		
O41	Main Library	48
O42	All Branches	0
O43	Bookmobile/Outreach	0
O44	Total (O41 + O42 + O43)	48
<i>Programs Directed at Multiple Age Levels - number of attendees</i>		
O45	Main Library	1,636
O46	All Branches	0
O47	Bookmobile/Outreach	0
O48	Total (O45 + O46 + O47)	1,636
<i>Total Number Of Programs:</i>		
O49	Main Library (O1 + O17 + O25 + O33 + O41)	186
O50	All Branches (O2 + O18 + O26 + O34 + O42)	0
O51	Bookmobile/Outreach (O3 + O19 + O27 + O35 + O43)	24
O52	Total (O4 + O20 + O28 + O36 + O44)	210
<i>Total Program Attendance:</i>		
O53	Main Library (O5 + O21 + O29 + O37 + O45)	2,751
O54	All Branches (O6 + O22 + O30 + O38 + O46)	0
O55	Bookmobile/Outreach (O7 + O23 + O31 + O39 + O47)	680
O56	Total (O8 + O24 + O32 + O40 + O48)	3,431

Intellectual Freedom (P1 - P6)

P1	Title of Challenged Work
P2	Type of Work
P3	Grounds for Challenge
P4	Initiator of Challenge
P5	Status of Material
P6	Comments

Technology (Q1 - Q5)

Q1	Number of Internet Computers Used by General Public	15
Q2	Number of People Formally Trained by Staff to Use Electronic Resources	0

Q3	Does the library provide wireless internet access (Wi-Fi) for patrons?	Yes
Q4	Wireless Sessions - Annually	13,488
Q5	Website Visits	4,433

Planning and Evaluation (S1)

S1	Describe significant events, changes, or improvements to your library's facilities, programs, or collections during this past fiscal year. Include a statement describing any new property acquired by the library by any means - purchase, gifts, bequests, etc.	The library was in a construction process much of the year, September-May, completing an addition of ~1700 sq feet of usable space onto the library with another 1000 sq feet of basement storage space below for staff use. This process limited parking for patrons and caused a couple closures which impacted circulation. We also have restructured the library collection as part of the process.
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Board Policies (T1 - T10)

Click on the check box if you have reviewed your policies in the last five years

T1	Board Reimbursement of Expense Policy	Yes
T2	Conflict of Interest Policy	Yes
T3	Ethics Policy	Yes
T4	Fiscal Responsibility Policy	Yes
T5	Investment Policy	Yes
T6	Open Records Policy	Yes
T7	Procurement Code Policy	Yes
T8	Sponsorship Policy	Yes
T9	Trustee Orientation Policy	Yes
T10	Whistleblower Policy	Yes

Does your library collect a statistic that you think other Kentucky libraries should collect?

Please add notes for the survey administrator - your reactions to the annual report, the report process, sources of irritation, what could be improved, any feedback that might help in formulating next year's report.