

Bracken County Public Library Board

Board of Trustees Meeting Minutes
May 3, 2021

The regular meeting of the Bracken County Public Library Board was called to order at 4:40 p.m. on May 3, 2021 by President Sandra Wood.

Roll Call - Present

Board members: Sandra Wood, Ava Grigson, Anna Cummins, Aaron Linville and Brenda Cooper.
Library Director: Christian Shroll and Library Attorney: Cynthia Thompson.

Public Comment - no public comment.

Minutes: The board reviewed the minutes of the April 5, 2021 board meeting. Motion by Ava to approve the minutes as written. Second by Brenda and all approved.

Treasurer's Report: Motion made by Aaron to approve the Treasurer's report as written and filed for audit. Second by Ava and all approved.

Business

Policy Review

Whistleblower Policy - Motion to reapprove the Whistleblower Policy by Anna. Second by Brenda and all approved.

Sponsorship Policy - Motion to reapprove the Sponsorship Policy by Aaron. Second by Ava and all approved.

Old Business

Circulation Policy - Motion to reapprove the Circulation Policy with fines removed from the policy by Ava. Second by Brenda and all approved.

Electrical Inspection and rewiring - Nathan has submitted a proposal for \$8,250 to update, add and correct electrical issues at the library. This will include adding new emergency lighting fixtures and correcting other items to bring things up to code. This amount is well within the budgeted amount so Christian will contact Nathan to proceed with the work.

Christian also informed the board of some issues with the aging ADT security system. A discussion was held about hiring a local contractor to do the work and the benefits this would have when maintenance was needed.

New Business

- **Plumbing Issues** - Christian informed the board of a leak in one of the bathrooms. The leak caused damage in the drywall and created a lingering smell. A plumber is coming to assess and check for additional leaks.
- **Budget 2021-22** - Christian went over the budget line by line with the board discussing areas where line items were decreased or increased and explaining the rationale behind the decision. He also discussed the projected shortfall in revenues due to the pandemic, but there may be some bounce back over the next few months. Final approval of the budget will be at our next meeting, giving the board time to review the budget and discuss it at the next meeting if they have questions.

Director's Report

- Christian reported on the 50 STEAM kits that are now available for distribution to patrons.
- He praised the staff on their continued hard work to promote the library and commitment to develop programming for the upcoming events.
- Reported on the donation of computers from Jessamine Co. that he is working on to put out for use in the library.
- The library has purchased a hotspot. Christian reported it worked well in all areas of the county except Milford.
- He discussed the monthly statistics and noted they are improving as patrons are returning to the library.

Regional Consultant

- No regional consultant report.

Adjournment

Having no other business Anna made a motion to adjourn at 5:46p.m. Second by Ava and all approved.

Respectfully submitted,

Secretary, Anna Cummins

President, Sandra Wood