**Bracken County Public Library Board**

Board of Trustees Meeting Minutes

November 1, 2021

The regular meeting of the Bracken County Public Library Board was called to order at 4:35 p.m. on November 1, 2021 by President Sandra Wood.

## Roll Call - Present

Board members: Sandra Wood, Ava Grigson, Anna Cummins and Brenda Cooper. Library Director: Christian Shroll and Library Attorney: Cynthia Thompson. In accordance with KRS attendance regulations Aaron Linville is no longer able to be identified as a member due to lack of attendance.

**Public Comment -** no public comment.

**Minutes:** The board reviewed the minutes of the October 4, 2021 board meeting. Motion by Brenda to approve the minutes as written. Second by Ava and all approved.

**Treasurer’s Report:**  Motion made by Ava to approve the Treasurer’s report as written and filed for audit. Second by Anna and all approved.

**Business**

 **Policy Review**

 **Material Selection Policy -** Motion by Anna to re-approve the Material Selection policy Second by Brenda and all approved**.**

 **Fixed Asset Policy -**  Motion by Ava to re-approve the Fixed Asset policy. Second by Brenda and all approved.

 **Investment Policy -**  Motion by Anna to re-approve the Investment policy. Second by Brenda and all approved.

 **Old Business**

 **Audit -**  The audit is complete. There were only two small noncompliance issues that are being resolved. There was one small deficiency concerning the reconciliation of cash accounts but this too is being resolved. Motion by Brenda to accept the audit from Bramel & Ackley for the fiscal year 2020 audit. Second by Ava and all approved.

 **Updates to the Library**

* Computer tables & media shelves - Install to be some time in mid to late December.
* Children’s Wing - the staff had to revisit the fabric choice due to rejection from the company. A fabric has been chosen that is agreeable to all. Flooring bids have been submitted and Christian has asked one of the contractors to do a site visit to make sure the bid they submitted is still accurate with the work needed. Nathan Cooper will do the small wiring to be done for the update after the first of the year.

 **New Board Members**

 Kathy Dorn and Alex Hyrcza are the two names we will submit to the fiscal court for new board members to replace Aaron Linville. Anna Cummins name will be submitted for 2nd term, and Robin Fultz will be submitted as an alternate. Motion by Brenda to submit the names of Kathy Dorn, Alex Hyrcza, Anna Cummins and Robin Fultz for new board member for the Bracken County Public Library board. Second by Anna and all approved.

 **Social Security**

 After more investigation on the Social Security issues Christian stated that the extra cost would not be as much as previous thought, and restated the extra, in no way, would be a burden on the library budget. The library has been remitting the Medicare portion of the payment, just not the Social Security portion.

**New Business**

* **Part-time Worker -** The library is advertising for a part-time employee to work 16 to 20 hours a week.

**Director’s Report**

A grant in the amount of $2,000 has been awarded to the library for continuing education. The board appreciates Christian’s hard work and efforts toward improving the library.

**Regional Consultant**

* No regional consultant report.

 **Adjournment**

Having no other business Brenda made a motion to adjourn at 5:57 p.m. Second by Anna and all approved.

Respectfully submitted,

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 Secretary, Anna Cummins President, Sandra Wood