

# Bracken County Public Library Board

Board of Trustees Meeting Minutes  
March 14, 2022

A special called meeting of the Bracken County Public Library Board was called to order at 4:30 p.m. on March 14, 2022 by President Sandra Wood. This is our monthly meeting for March, but due to vacations we had to change the meeting date therefore a special meeting was necessary.

**Roll Call** - Present Board members: Sandra Wood, Anna Cummins, Ava Grigson, Alex Hycza and Brenda Cooper. Library Director: Christian Shroll and Library Attorney: Cynthia Thompson.

**Public Comment** - no public comment.

**Minutes:** The board reviewed the minutes of the February 7th board meeting. Motion by Brenda to approve the minutes with correction's - Ava's name was omitted from the roll call. Second by Ava and all approved.

**Treasurer's Report:** Motion made by Alex to approve the Treasurer's report as written and filed for audit. Second by Anna and all approved.

## Business

### Policy Review

**Fiscal Responsibility Policy** - Motion by Anna to re-approve the Fiscal Responsibility policy. Second by Ava and all approved.

### Old Business

- **Augusta Rotary and Dolly Imagination Library** - State government has approved a 50% match since our last board meeting -this makes the program even more manageable. After some investigation the first year's cost was minimal, but by year 5 the cost dramatically increased for county wide use. Christian is still working on arranging a meeting with the Augusta Rotary to see if we could help support and make this available to children county wide. The board tabled this item until a later date.
- **VOIP System** - The new VOIP system with Ring Central is having major technical issues. Christian has scheduled a call with them on March 15 to try to resolve the issues, but in reality we may need to look for other options for telephone service. Christian is going to contact the bank and the school to see who their provider is and try to resolve the issue. The board tabled this item until a later date.
- **Surplus Items** - Christian has had the surplus items out for bid for several weeks. He has recently learned of a new avenue to surplus items - Gov. Deals. He will put things on this site to see if they will be taken there.

## **New Business**

- **Audit** - an annual audit is not necessary given our financial status, but after discussion by the board it was decided that it would be a good idea to have an annual audit. This will also make the audit easier to complete for the required one. The board also discussed changing companies who do the audit every few years as a best practice.
- **Government Issues** - Christian attended Legislative Day and was able to meet with our representatives in the House and Senate. One topic of discussion was Senate Bill 167 and how that would affect library boards. This bill would give the Judge Exe. control over who is appointed to the board. This is specifically directed toward library boards as legislators have not directed the same type of control or legislation toward other county entities who have appointed boards. This is another way for government to have more control over public funds and the workings of the public library.
- **Augusta Knoedler Library Internet** - The public library is trying to assist the Knoedler library with their internet costs. There have been some roadblocks, but the public library is still working on trying to help them out. We could not pay their bill directly, as was planned, since their bill is paid by the city, but we are working to see if an interlocal agreement with the city could resolve this situation.

## **Director's Report**

Christian provided a lengthy written report for the board to review. The main points of that report:

- ❖ Circulation is increasing.
- ❖ The new employee - Karla Flynn - is a wonderful addition. She is personable with the public, helpful and eager to learn.
- ❖ Christian's appointment to the state committee is continuing with updating the standards.
- ❖ Some employees are attending the KPLA conference in Bowling Green for the first time since COVID. Christian has completed his registration for the ALA meeting in Washington.
- ❖ Library Programming is returning with good attendance and the staff's outreach at the school is increasing beyond the afterschool programs - but due to their participation in the afterschool programs.
- ❖ The meeting room is also getting more use from several organizations.

## **Regional Consultant**

- KDLA has partnered with public libraries during National Library Week to initiate a statewide "job fair". Due to the fact that many people use the public library to search and apply for jobs online, the two are joining forces to connect job seekers with high-demand, high wage open positions throughout the Commonwealth.

## **Adjournment**

Having no other business Alex made a motion to adjourn at 5:34 p.m. Second by Brenda and all approved.

Respectfully submitted,

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Secretary, Anna Cummins

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President, Sandra Wood