

Bracken County Public Library Board

Board of Trustees Meeting Minutes November 2, 2020

The regular meeting meeting of the Bracken County Public Library Board was called to order at 4:30 p.m. on November 2, 2020 by President Sandra Wood.

Roll Call - Present

Board members: Sandra Wood, Aaron Linville, Ava Grigson, Anna Cummins and Brenda Cooper. Library Director: Christian Shroll, Library Attorney: Cynthia Thompson and Angie Taylor, Taylor Consultants.

Public Comment - no public comment.

Minutes: The board reviewed the minutes of the October 5 board meeting. Motion by Ava to approve the minutes as written. Second by Brenda and all approved.

Treasurer's Report: Motion made by Anna to approve the Treasurer's report as written and filed for audit. Second by Ava and all approved.

Business

Policy Review

Investment Policy

Motion made by Brenda to re-approve the Investment policy. Second by Anna and all approved.

Old Business

Strategic Planning Process - There were 74 total responses to the survey developed to assist in the strategic planning process. The board reviewed the survey results and the comments of the meetings conducted with staff and board members. Several common responses and suggestions were identified from each group that gave input. These common ideas will drive the strategic plan. Angie Taylor, of Taylor Consultants, will send information for our consideration in time for our December 7 board meeting.

Informational Items -

- The WiFi and network update is nearing completion. Windstream needs to return to complete their part and everything should be complete by November 15.
- The door has been replaced and ADT is being scheduled to complete the camera installation and upgrade.
- The remodeling of the staff area is in progress and will be completed soon.

New Business

- **Nominations** - The terms for Anna and Ava are near expiration. The board must submit 4 names for consideration. Anna and Ava have agreed to continue with their service if selected. The names submitted for nomination are :
 - Ava Grigson
 - Anna Cummins
 - Sherry Fields
 - Judy Fralix
- **Computers and Upgrades** - The board discussed and agreed that we need to begin a schedule of replacing/upgrading computers. The board agreed that when the next certificate of deposit is up for renewal we authorize Christian to take a small portion to purchase new computers and take the remaining balance and purchase a CD at the Citizens Deposit bank in Brooksville.

Director's Report

- Chrisitan reported that due to COVID the annual KDLA conference was virtual and therefore all employees could attend. In the past only a limited number of employees could attend due to cost, but this year everyone was able to gain valuable information to aid in the success of the library.
- Christian continues to share resources with the Knoelder library located in Augusta and they are appreciative of those items.
- The library will be closed on Veterans' Day.
- Christian has purchased a book baker. This is used to heat books to a temperature that will kill bed bugs and other germs without destroying the book.

Regional Consultant

- The board reviewed the monthly KDLA report.

Adjournment

Having no other business Aaron made a motion to adjourn at 6:10 p.m. Second by Anna and all approved.

Respectfully submitted,

Secretary, Anna Cummins

President, Sandra Wood