

Bracken County Public Library Board

Board of Trustees Meeting Minutes
March 1, 2021

The regular meeting of the Bracken County Public Library Board was called to order at 4:35 p.m. on March 1, 2021 by President Sandra Wood.

Roll Call - Present

Board members: Sandra Wood, Ava Grigson, Anna Cummins, Aaron Linville and Brenda Cooper.
Library Director: Christian Shroll and Library Attorney: Cynthia Thompson.

Public Comment - no public comment.

Minutes: The board reviewed the minutes of the February 8, 2021 board meeting. Motion by Aaron to approve the minutes with a correction to the adjournment time. Second by Brenda and all approved.

Treasurer's Report: Motion made by Ava to approve the Treasurer's report as written and file for audit. Second by Anna and all approved.

Business

Policy Review

Ethics Policy - Motion to approve the Ethics Policy with the revised acknowledgement form and disclosure statement for the Conflict of Interest and Ethics Policy by Brenda. Second by Ava and all approved.

Old Business

Electrical Inspection & Rewiring - Nathan spoke to Christian and he will make a list of repairs that will be divided into : 1) what must be done and 2) what needs to be done so the board can prioritize repairs and plan for future updates.

Surplus Items - There were 2 bids for 4 of the desks available and the bid window is now closed. Christian will contact the bidders and notify the other agencies who are interested in some of the computers.

COVID Update - The library is considering a return to normal hours beginning April, but the meeting room will remain closed until further notice. Plans are to try to return to more normal operations by summer.

KDLA Standards, Operating Procedures & Policies - Christian is reviewing the order (schedule) in which policies are reviewed. There may be a change in the order (month) of review to consider policies which are related at the same meeting.

New Business

- **KPLA Conference** - The conference will be virtual again this year. This will once again allow all staff to attend. Board members can attend for \$10.00 and trustee orientation is available on March 24th.
- **Children's Wing** - The library is beginning the process of generating ideas for an update/remodel to the Children's area. The mural will remain and the design will be formed around it. Board had a discussion of the "reading steps" and whether to keep or remove them for the update.

Director's Report

- The director informed the board of the impact an increased minimum wage would have on the library budget. He presented information on a new database - Creative Bug - a crafting database that is now available. The library received the rebate from the E-Rate program which allowed the library to install the fiber for a faster network/Internet service for patrons. Christian also informed the board he is planning to attend the ALA Conference in 2022 and would like the board to consider budgeting money for conference fees, etc. The board reviewed circulation statistics.

Regional Consultant

- No regional consultant report. We reviewed the KDLA monthly newsletter.

Adjournment

Having no other business Anna made a motion to adjourn at 5:45p.m. Second by Aaron and all approved.

Respectfully submitted,

Secretary, Anna Cummins

President, Sandra Wood